

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

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MINUTES

16th January 2025

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs Colin Veitch, Stuart Savage, Alan Mercer and Gemma Gibbs, together with Ward Cllr Dale Needham and James Riley from Easy Web Sites who loaded Cllrs devices with their Parish Council email addresses.

The 15-minute question time was not utilised.

1. Apologies were received from Cllr Barnett. The two Councillor vacancies will continue to be advertised through the notice boards, the Newsletter and on the Parish Council website.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the meeting of the 21st November 2024 were signed as a true record.

4. Planning Matters

4.1 Cllrs considered Planning Application **24/03367/PLF** | Erection of single storey extension to side and rear and two storey extension to rear following demolition of existing conservatory and garage | 20 Fieldhead, Wilberfoss and had no observations to make.

4.2 Cllrs considered Planning Application **24/02132/PLF** | Siting of a timber lodge for use as an agricultural worker's dwelling (temporary), erection of a toilet/shower block and office/storage building for CS camping and change of use of land for the storage of caravans (Retrospective application) | Egremont Pines Newbridge Lane Wilberfoss and had no observations to make.

5. Ward Cllr Needham advised that the Western Area Planning Committee had approved the Planning Application from Muddy Boots in Wilberfoss to site a Portakabin within their grounds on Storking Lane. He spoke briefly about a protest by farmers objecting to the Government's introduction of inheritance tax on farms and he also advised that a motion for White Ribbon accreditation had been passed unanimously by Council members. The White Ribbon Campaign is an effort to prevent violence against women and girls by engaging men and boys. Parish and Town Councils may be approached to become accredited in the future.

A brief discussion took place about funding opportunities and Cllr Needham advised that he had been misled on the Goole Wind Farm funding criteria, but he encouraged Cllrs to share projects which may be suitable for the DIFEY (Do it for East Yorkshire) Fund.

A discussion took place regarding pothole filling and highway resurfacing and the Clerk was encouraged to seek permission to share correspondence she had received from a resident, who had written to the MP for Pocklington and Goole. The correspondence focused on a presumed mismanagement of public monies and the fact that the ERYC online pothole reporting system is not user-friendly.

6. The Clerk advised that she had been required to increase the Council's email storage capacity from 2GB. This had been approved previously but the change in website hosting had reduced capacity. Cllrs were advised by James Riley that moving emails to an external hard drive is not cost effective and makes them difficult to access. This process could also result in correspondence being lost. A lengthy discussion took place about GDPR, and retention processes and Cllr Gibbs confirmed that she is still making enquiries before the Council can publish its Retention Policy.

7. Progress Reports and to address any issues outstanding from previous meetings.

7.1 The Clerk reported that Speed Indicator Device enquiries are still ongoing. She has connected with Sutton upon Derwent Parish Council with a plan to purchase 3 SIDS between the two parishes. Enquiries have been made of 3 potential contractors who will move the equipment in line with East Riding of Yorkshire Council's requirements. The 3 locations in Wilberfoss were finalised and these will be passed to East Riding of Yorkshire Council Highways Department.

7.2 The Clerk was pleased to advise that a FREE Community First Aid course has been arranged for Wednesday 12th March. A brief discussion took place about accreditation and Cllr Savage was confident the course is being run under the umbrella of Nuffield Health. The Clerk was however asked to check. A second course will be provided if there is sufficient interest. So far 7 participants have signed up to the event on the 12th March. The Clerk has advertised the course on social media, the Parish Council website and in the February edition of the Newsletter.

7.3 The Clerk reported that the Flood Warden Scheme continues to be advertised. Two community members had initially shown an interest, but they have not responded to the Clerk’s follow-up. Cllr Veitch advised that he was happy to join the scheme, should there be interest from other community members.

8. Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)

8.1 This Agenda item was in error.

8.2 A general discussion about pothole filling and highway resurfacing had taken place earlier in the meeting. Concerns had been raised about the quality of the workmanship and the weather conditions when tarmac was laid on Moorfield Way and Park Lane. It was acknowledged that only time will tell.

8.3 Cllrs voted unanimously to re-siting the litter bin on Field Head, to reduce the impact of dog foul on neighbouring properties. A request will be made to East Riding Refuse to move it diagonally opposite its current location on the grass verge of Birker Lane. Cllr Veich advised that the litter bin wasn’t emptied this week and the Clerk was asked to investigate.

8.4 A lengthy discussion took place regarding the provision of a trod on Storking Lane, linking the existing footpath to the kissing gate at the end of Footpath 4. Having considered the cost implications of such an extensive project Cllr Gibbs wondered whether the existing kissing gate could be moved closer to the village. This will necessitate the re-routing of Footpath 4, which is costly and time consuming, so a further thought of Cllr Gibbs was to add an additional means of access to the field nearer the housing development, although outside of the private driveways of neighbouring properties. It was acknowledged that this was worth pursuing and the Clerk will make the necessary enquiries.

9. Councillors’ Reports for future Agendas

9.1 Cllr Rains reported that fencing belonging to a household is reducing access to the snicket from Beckside.

10. Administration Matters

10.1 The 2025/2026 Budget was discussed and Cllrs voted unanimously to increase the Precept from £22,000 to £26,000. This is an increase of £5 per year for Band D taxpayers.

10.2 Cllr Gibbs was thanked for her efforts to produce policy documents. The Retention Policy still needs to be finalised, but the remaining documents have been approved and uploaded.

11. Finance *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees’ salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk).*

11.1 The Clerk sought approval of the following payments:-

Clerk’s salary (not disclosed)	-
Clerk’s broadband/landline expenses	59.99
James Horsley Limited (grounds maintenance)	£517.37
East Riding of Yorkshire Council (litter bin replacement)	£804.53
Easy Web Sites (website hosting and .gov.uk email management)	£62.04

Meeting closed:- 21.46. The next meeting of Wilberfoss Parish Council will take place on Thursday 20th February 2025 from 7.30 pm

Chair Clerk